

**MINUTES  
UTAH  
PROFESSIONAL ENGINEERS  
AND  
PROFESSIONAL LAND SURVEYORS  
LICENSING BOARD  
MEETING**

**November 29, 2006**

**Room 402 – 4th Floor – 9:00 A.M.  
Heber Wells Building**

CONVENED: 9:05 A.M.

ADJOURNED: 1:25 P.M.

CONDUCTING: Kim Harris

MEMBERS PRESENT: Kim Harris  
Von R. Hill  
Jonathan Richards  
Norman Bennion  
David E. Wesemann  
Gary Knighton

DIVISION STAFF: Dan S. Jones, Bureau Manager  
Ann Naegelin, Board Secretary  
Wayne Jeppson, Investigator

GUESTS: David Glass  
Deanne Glass

**TOPIC OF DISCUSSION:**

APPROVAL OF MINUTES

DAVID GLASS  
EDUCATION REVIEW

**DESCISIONS/RECOMMENDATIONS:**

Mr. Hill made a motion to approve the minutes of the September 20, 2006 meeting as written. Mr. Richards seconded the motion. Vote was five in favor of the motion. Motion carried.

Mr. Glass met to review his education. He did not submit transcripts for his master's degree with his original application. His bachelor's degree does not meet the education requirements. He requested agency review and included transcripts for a master's degree along with his request. Mr.

WAYNE JEPPSON  
INVESTIGATION REPORT

Bennion made a motion to accept his education. Mr. Hill seconded the motion. Vote was five in favor of the motion. Motion carried.

Mr. Jeppson reported on the number and types of cases he is currently working on. He also gave a brief synopsis of the cases he closed during October and November.

R LYNN CARLSON  
PROBATION INTERVIEW

Mr. Carlson met for his probation interview. The Board reviewed the letter submitted by his supervisor. He will need to submit another report by the end of December. His next appointment will be January 17.

LELAND NEFF  
PROBATION INTERVIEW

Mr. Neff met for his probation interview. Mr. Jones is very concerned as Mr. Neff is not meeting the terms of his probation. He reviewed the requirements of the Stipulation which was signed May 2006. Mr. Neff is out of compliance in several areas: He has not submitted the names of his supervisors within 60 days, he has not submitted a list of projects, and he has not submitted a quarterly report for the third quarter. Mr. Jones advised Mr. Neff that if he continues to be out of compliance, an Order to Show Cause will be filed by the Division. Mr. Neff submitted a list of projects and a letter that he drafted for Mr. Ziegler to sign. Mr. Jones reviewed the Stipulation regarding his list of projects and indicated it does not meet the requirements of the Stipulation. Mr. Neff indicated that the projects are ones that he owns or is involved in so there is no fee. Mr. Neff will submit the second letter regarding Mr. Ziegler. He will also submit information for Mr. Dale Bennett.

Mr. Neff indicated that the signed copy of the Stipulation he received was missing some pages. He was given a complete copy of the Stipulation.

Mr. Jones indicated that he intends to request an Order to Show Cause be filed. Any information received will be reviewed.

CESAR ORTIZ  
EXPERIENCE REVIEW

Mr. Ortiz met to review his experience. He was not supervised by a professional engineer, but the professional engineer that signed the experience form discussed his experience with his supervisors. Mr. Richards made a motion to approve the experience. Mr. Knighton seconded the motion. Vote was six in favor. Motion carried.

CHRISTOPHER S MEMOE  
EXPERIENCE REVIEW

Mr. Smemoe met to discuss his experience. Mr. Wesemann made a motion to accept his experience. Mr. Hill seconded the motion. Vote was six in favor. Motion carried.

CARLOS CHU-JUN  
EDUCATION REVIEW

Mr. Chu-Jun met to discuss his education. He submitted transcripts from the University of Utah indicating he is in the masters program. Mr. Wesemann made a motion to resubmit his application for approval to sit for the PE after he receives his master's degree from the University of Utah. Mr. Richards seconded the motion. Motion was withdrawn. Mr. Wesemann made a motion that due to the special circumstances, Mr. Chu-Jun will be allowed to sit for the PE, but he will need to receive his master's degree in civil engineering from the University of Utah before he can apply for license. Experience affidavits will be considered prior to receiving the master's degree. Mr. Bennion seconded the motion. Vote was six in favor. Motion carried.

WILLIAM JOHN FRANCIS  
PROBATION INTERVIEW

Mr. Francis met for his first probation interview. Mr. Jones reviewed the Stipulation and Order with the Board. He is living in Las Vegas, Nevada. He is working in Nevada and Utah. His work in Utah is self employed. He has contacted several companies about doing work on a consulting basis. He will need to have an independent PE review his work in Utah. Mr. Jones indicated that he will need to submit a report from his employer in Nevada. He is in the process of applying for license in Nevada. His next appointment will be January 17, 2007.

ASCE – WASATCH FRONT BRANCH  
FUNDING REQUEST

Erin Donovan, Cathy Romero, and Mike McKimee from ASCE met to discuss their request for funding. Ms. Donovan explained that the registration fee will be reduced depending on how much funding they are granted. Mr. Jones advised that they cannot limit the course to their membership. Limiting it to 40 attendees does not offer it to the general population of the profession. The instructor requested that it be limited to 40 attendees. Mr. Knighton would like the courses to include more technical and professional confidence topics. Mr. Harris feels that leadership training is important. Mr. Bennion made a motion to approve \$2000 without a mailing. They will advertise through the societies and associations. Mr. Harris seconded the motion. Vote was five in favor. Mr. Knighton was opposed. Motion carried. They will resubmit the application showing the \$2000 funding for approval. Mr. Jones will approve.

EDUCATION AND ENFORCEMENT  
FUND UPDATE

The Education and Enforcement Fund was reviewed. Fund was noted with no action taken.

USPE REQUEST FOR ADDITIONAL  
FUNDING FOR SEPTEMBER 23, 2006  
TRAINING

Mr. Knighton made a motion to approve the additional funds. Mr. Wesemann seconded the motion. Vote was six in favor. Motion carried.

REVIEW TIMING OF CONTINUING  
EDUCATION CYCLE

Mr. Jones discussed the continuing education cycle. Mr. Bennion asked for a clarification of the continuing education requirement for association membership.

NCEES BOARD PRESIDENTS  
ASSEMBLY

Mr. Harris will review his schedule to see if he can attend.

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Date

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Date

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Kim Harris, Chairman

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Dan S. Jones, Bureau Manager